

CHRIST CHURCH CHRISTIANA HUNDRED

Vestry Minutes

June 11, 2026

7:10 PM

Present: Karen Attix-Sinton, Ran Barton, Ruth Beresford, Cindi Cozza, Martha Henley, Barb King, Shelley Kinsella, Spencer Maynard, Kendall Meldrum, Thorpe Moeckel, John Olsen, Jamie Poston, Eric Romano, Wil Stith, Jim Storey

Also Present: Thom Peters, Bob Reardon

The meeting was called to order by the rector at 7:16 PM, and she offered the opening prayer.

Reorganization of the Vestry

Officers: Ruth appointed Ran Barton to a second term as Senior Warden, and he accepted. She then opened the floor to nominations for Junior Warden. Shelley nominated Barb, and Cindi seconded. There being no other nominations, Barb was elected by acclamation, and she accepted. John nominated Bob as Treasurer, Barb seconded, and there being no other nominations, he was elected by acclamation, and he accepted. Karen nominated Jenno as Clerke, John seconded, and there being no other nominations, she was elected by acclamation, and she accepted. Bob requested that two Assistant Treasurers be appointed, and he recommended Barb and John. Thorpe moved to nominate them, Eric seconded, they were elected by acclamation, and they accepted.

Class of 2029 Representatives: When the new members of the Vestry met for orientation, they discussed the allocation of roles. Martha will serve on the CCEP Board of Trustees. Eric and Jim both expressed interest in serving on the Finance Committee. Ruth recommended they both attend the committee's next meeting and then decide. Bob added that he would like to develop a pipeline of knowledge and leadership on the committee and welcomed them both to participate.

Vestry Inventory of Gifts, Skills, and Experience: Ruth referred to the document she shared on the purpose and responsibilities of the Vestry, which then divided into small groups to share two gifts, two skills, and one experience that each member brings to the Vestry's work of leadership and management.

Strategic Planning – Three Goals, Three Teams: Goal team membership was reviewed, and new members were assigned as follows:

Goal 1 Grow - Barb (lead), Ran, John, Kendall, and Spencer

Goal 2 Deepen - Cindi (lead), Jamie, Shelley, Karen, Martha

Goal 3 Steward - Thorpe (lead), Wil, Jim, Eric

Leaders will reach out to their teams to fill in new members on the status of activities.

Managing Parish Resources

Roles of the Treasurer and Assistant Treasurer: John explained that in order for Bob to take over from Mark Parsells as treasurer, our bank requires documentation certifying that Bob was elected and has the power to act on the parish's behalf; the same will be required for the assistant treasurers. Because the scopes of these roles are not described in our bylaws; Bob and John developed resolutions to define them. John moved the following:

“The Treasurer shall have the authority to sign or countersign such instruments as may require his or her signature, perform all such duties and have all such powers as are usually incident to such office and/or such other duties and powers as are duly assigned to him or her by the Vestry.”

Wil seconded, and the motion carried unanimously. John then moved the following:

“The Vestry may appoint one or more Assistant Treasurers, who shall have such powers and shall perform such duties as may be assigned by the Treasurer or the Vestry and who shall act on behalf of the Treasurer in his or her absence.”

Jim seconded, and the motion carried unanimously. The content of these motions will be documented in a Clerke's Certificate to be presented to the bank to facilitate the transfer of signing authority from Mark to Bob, John, and Barb.

Report from the Treasurer on 2025 Audit: Bob reported that the 2025 audit was recently completed, and the auditors remarked that it was the cleanest of any church in the diocese.

Finance Committee Monthly Report: Barb spoke to Terri Carpe's monthly commentary that was distributed in advance. She noted that our budget is calendarized, and we are on target for income at this time in the year. Net income is positive despite some unexpected maintenance expenses. John added that delays in transferring excess cash to certificates of deposit were due to not having Bob's signing authority solidified with the bank.

CCEP Monthly Update: Cindi reported that at the last Trustee meeting, a slate of four new Trustees was presented and they were all elected. Ruth reminded all that at the Board of Directors meeting on June 16, the Vestry will vote to accept the slate. They are looking for a treasurer to succeed Chip Sawyer, who is serving his last year in the role. Ruth noted that the school is in a much better financial situation now than it was a year ago.

Personnel: Ran reported from the recent quarterly meeting of this committee, led by Joe Zakielarz. The job description for the curate has been updated for when we are ready to hire for this role. They updated the social media usage policy, which Ruth distributed to the Vestry in advance. The final version will be added to the employee handbook and distributed to the staff. The committee met with Ruth to discuss how things are working out with only two clergy, and they are endeavoring to develop a budget scenario in which we could afford a curate next year. Our consultants for the capital campaign, The Focus Group, have requested that we allocate a part-time staff member to be

dedicated to that work, and the committee is discussing how to identify that person and integrate them with rest of the team. Ran added that the committee is seeking a new, younger member with human resources experience.

Strategic Goal Update

Marketing Report: Barb distributed an overview of the parish's marketing program, which falls within the scope of Goal 1 and which is primarily executed by Sherry Lawton-Fasic. She reminded all of the audacious goals set in our strategic plan for how many new members we will attract. She highlighted the differences in how a marketing funnel works for nonprofits such as a parish as compared to typical for-profit businesses, and she shared statistics tracked by our external marketing partner.

Leading the Congregation

Presence of Vestry at Parish Events: Ruth reviewed the list of fellowship, formation, and ministry events from June 14 through June 28.

Report from the Rector: Ruth is looking forward to the Dominican Republic mission trip, and she reported that the pilgrimage trip to Rome planned for the end of October currently has 15 participants confirmed.

Report from the Senior Warden: Ran reported that the facility master plan work is moving forward vigorously and he is very encouraged by progress. He mentioned the upcoming meeting between himself, Ruth, Michael Flynn, Sheila Abio, and our The Focus Group to work on a case statement for the capital campaign.

Meeting Tasks and Takeaways

Approval of Minutes: April's meeting minutes were approved as amended.

Concerns and Thanksgivings: Cindi gave thanks for the annual meeting, which went very smoothly. Barb reported enjoying Lemonade on the Lawn after the 9 AM service.

To-Do Assignments and Talk-Abouts: Ruth and Jenno recapped the tasks identified throughout the meeting.

The closing prayer was offered by Shelley. The meeting adjourned at 8:57 PM.

Respectfully submitted,
Jennifer O'Connor, Clerke