



CHRIST CHURCH CHRISTIANA HUNDRED

9 AM Instructions for Acolytes

Thank you for saying yes to participating as a member of the 9 AM Worship Support Team for SANCTUARY. Your role is integral to Christ Church's ability to welcome all people into a loving and joyful community that serves others and seeks to grow deeper in relationship with God through Jesus Christ.

You will assist the clergy and staff by fulfilling the weekly ministry roles in the service of Holy Eucharist held in the Church as we inspire, form, and bless all ages.

Before the service:

- Please arrive by 8:45 AM. You may be serving solo or with one or two others.
 - Go to the vesting area to put on a robe (called an alb) and, if serving with others, decide roles and divide responsibilities.
 - Take the processional cross to the sanctuary and secure it in its usual position during the service. Check that processional torches are on either side of the altar, and Book of Gospels is in place, then go to clergy vesting area to check in and wait with them.
 - We enter from the upper sacristy, so you can also wait there for your entrance with the clergy.

During the service:

- Enter the church with the clergy from the sacristy about two minutes before the bell. Take a seat in the upper sanctuary. Stand when the bell rings and use the bulletin to participate.
- For the Gospel reading: After the first reading as the organ starts playing, bring the Book of Gospels to the priest who will meet you at the top step. Stand in front of the organ during the reading, and, as the reading ends, return to the priest to take the book back to the high altar.
- During the Offertory and song: Assist the clergy with setting the table.
 - The usher(s) and EM(s) will bring the bread, wine, and baskets to the altar.
 - Prepare the altar:
 - Take the silk veil and burse off the chalice/paten.
 - Move the pall and leave on the corporal.
 - Place the paten between the chalice and you, closest to the edge of the altar.
 - Carry the silk veil and burse to credence table closest to choir.
 - Bring consecrated elements from the aumbry to the credence table closest to the organ if they are not already there.
 - Bring the cruet of water to the priest and wait to receive it back to return it to credence table.
 - Leave the offering baskets on the altar for now.
 - Stand near the credence table closest to the organ during the prayer.
- For the distribution of communion: Receive first, then assist in bringing extra chalice and stacked dish patens to the altar helping to fill them. Stand behind the clergy with extra bread or wine to provide if refills are needed by clergy (bread) or EMs (wine).

- At end of distribution of communion: Return vessels with consecrated elements to the aumbry and clear all other vessels and linens to the sacristy.
- End of the service: While the announcements are being made, extinguish the candles. Crucifer takes the cross from the holder to lead the clergy and congregation out of the service, moving on the second verse or when the priest gives the nod. Process at the faster of our processional pacing. Place the cross in its holder in the narthex of the church.

After the service:

- Remove your robe and hang it neatly on the rack by its size. If it has wine spills or wax on it, place it in the basket.
- Join the Eucharistic Minister and Sacristan in the upper sacristy to help set the church for the 10:30 AM service.
- Once the choir has entered for rehearsal, make your way to the upper sacristy (using the back steps, if possible). Try to be quiet as they practice.
- Place the wine in the chalices in the container marked for consecrated wine (it will be properly disposed of at the end of the morning) and leave the chalices on the counter by the sink.
- Treat any linens for wine stains using the spray and leave them in cold water in the proper container at the sink.
- Transfer any consecrated bread or wine not in the chalice to the vessels in the aumbry if that was not done by the clergy in the service.
- Wipe the large patens with a soft cloth and place a purificator between them.
- Set the credence table for the 10:30 AM service.
 - On the left side, place the silver cruets of water (closer to the wall) and wine.
 - In front of them, place the ciborium (the container for wafers) and the pyx (small container for gluten-free wafers).
 - In the center front, place the stacked large patens, behind them, the chalice draped with purificator.
 - In the middle on the right side, place the spoon and glass coaster, leaving room for the clergy to place the vessels with consecrated elements from the aumbry.
- Reset the altar for the 10:30 AM service.
 - Spread a linen corporal in the center of the altar closest to where celebrant stands, with the cross at the edge of the table.
 - Take chalice, purificator, paten with priest host, and pall, and place them in the center of the corporal, then dress this with the silk veil and place the burse on top. There is a drawing for reference in the sacristy.
- Check for any bulletins that are left from the 9 AM service and place one for the 10:30 service in one seat in the sanctuary on the right side.

Thank you for your ministry among us!