

**Christ Church Christiana Hundred
Vestry Meeting Minutes
December 10, 2009**

Present: Wilson Anthony, Steve Brodt, Barbara Cairns, Ted Cover, Oliver Faulkner, Betsy Field, Andy Johnston, Wes Jones, Ruth Kirk, Martha Lankford, Bitsy Robbins, Rich Tucker, Ann Wick

Also Present: Jennifer Andrews-Weckerly, Russ Bohner, Ned Jackson, Rosanne Miller

Absent: Gina Pike, Judy Sargent

The meeting was called to order at 7:05 PM by Ruth Kirk.

Russ led the group in a devotion entitled "Outward and Visible: A Sacramental Identity."

Ann Wick offered the opening prayer.

The Minutes from the November 12, 2009 Vestry meeting were reviewed. Andy moved that the minutes be approved, Rich seconded, and the motion passed unanimously.

Wilson Anthony acted as Clerk for this meeting.

Report from the Treasurer

Ned Jackson reviewed the Treasurer's Report from the Finance Committee meeting on 12/3/09 (See Appendix 1 & 2). First, Ned reviewed the status of the 2009 Pledge Fulfillment. It is unlikely that the church income will meet the budgeted amount pledged. Ned will coordinate a push at the end of the year to encourage parishioners to meet their pledges. Ned stated a goal of 90% of those who pledge pay their pledge in full, which would be a significant increase over past years.

Ned then reviewed the 2010 Pledge Campaign status. Ned estimates that pledging for 2010 will be \$1,150,000-\$1,175,000. This is significantly below the \$1,220,000 currently in the draft 2010 operating budget.

Rosanne discussed the Stewardship campaign. The committee feels that the economic mood is still quite grim and that is reflected in the pledging. Another phone-a-thon is planned for January to attempt to increase the number of pledgers. Rosanne discussed the need for an additional mailing and the need to be cognizant of the efforts to bring in pledges for the end of FY 2009.

A discussion followed concerning the Stewardship Committee's plan to publish the names for those who have pledged in the January *Communicator*.

Cluster Reports

Spirit Life: Wilson Anthony reviewed the Spirit Life Cluster Report (See Attachment A). Vestry members were asked for thoughts and ideas on areas within Spirit Life (See Attachment B) that should be given attention by the cluster group. The ideas will form the basis for the group's work ahead of its next scheduled presentation to the Vestry on

March 11, 2010. Trunk 'n Treat was mentioned as a great event that needs the support of both CCCH and CCEP to continue to be successful.

Stewardship: Steve Brodt led a discussion on the most recent update to the 2010 operating budget (See separate Appendix 3 – Christ Church 2010 Budget). Ann moved that the Contingency Fund be used to make up any shortfall in the FY 2009 budget, and the additional endowment draw not be taken. Rich seconded. The motion passed unanimously.

Steve reviewed the proposed 2010 budget. The current estimates for 2010 parish giving will increase the projected budget shortfall. Steve moved that the parish giving line item in the budget be decreased to \$1,170,000 based on Ned Jackson's report. Wilson seconded, and the motion passed unanimously.

Steve requested that the Vestry finalize the diocesan giving and staff salary numbers for 2010. Wilson moved that CCCH give the minimum required to the diocese in 2010. Rich seconded, and the motion passed unanimously.

Given the projected shortfall, it is recommended that a small subcommittee be formed to review the budget, particularly the structured increases, in an effort to decrease the amount of the deficit. Steve Brodt, Bruce Kallos, Wilson Anthony, and Ted Cover will work with Keith Dawson on the effort. The group will present a revised budget with various spending and funding options at the January Vestry meeting.

Service to Others (See Attachment C): Barbara Cairns gave a quick review of the Service to Others Report and noted that plans are being made to bring a representative from the Village of Jalonga to Wilmington for three months, so that he can learn how to be a community organizer. Betsy Field gave an update on the Green Show.

The Vestry wishes to acknowledge the fantastic job done by Elizabeth Brodt on this year's Green Show.

Rector's Report

Ruth discussed the fact that Keith has been injured and will be out of work until December 15th.

Jennifer will be Ordained at 11:00 AM on January 9th at Trinity Church and will preside at her first Eucharist the following day at 8:00 AM. Simone Andrews-Weckerly will be baptized at the 9:00 AM service on January 10th.

The CCEP Christmas Party will be Wednesday, December 16 from 5 to 7 PM.

Other Matters and Final Thoughts

Ann gave the concluding prayer.

The meeting was adjourned at 9:17 PM.

Respectfully submitted,

Wilson Anthony, Clerk-Designee

Attachment A: Spirit Life Cluster Report

December 10, 2009

From: Wilson Anthony, Betsy Field, Bitsy Robbins, Rich Tucker

Worship

1. An Advent Quiet Day is planned for December 19. It will begin at 9 AM in the Chapel and end with Noonday Prayer. As Ian Markham will not be with us, the program has been changed and will include Morning Prayer, meditations, silence, and small group fellowship followed by silence and the service at noon. The theme is Expectation/Hope reflected in the scriptures for the day and throughout the season of Advent. We hope you will join us.
2. Stephen Cleobury was Musician in Residence at Christ Church from October 30 through November 1.

Spiritual Formation

1. Adult Christian Education focused on the sacraments of Baptism and Holy Eucharist during the months of October and November.
2. The Rite-13 youth group held a lock-in on the night of October 24. The event was well attended, with approximately 18 youth taking part.
3. The J2A youth group continues planning for the Pilgrimage in summer 2010. Fund-raising events have been held at Charcoal Pit and Grotto's.
4. Youth leaders gathered for training on November 14. Additional training is scheduled for January 30 and March 6 from 9:00 AM to Noon.
5. The J2A Class will head to Nightwatch at St. John the Divine in New York January 22-23.
6. The Rite-13 class will make and serve breakfast for Friendship House on December 20.

Parish Life

1. The fall Interfaith Event was held at Temple Beth Emeth on Sunday, November 22. Approximately 200 Thanksgiving baskets were prepared for distribution in the community.
2. Trunk 'n Treat was held on October 25. The event was attended primarily by CCEP families.
3. Christ Church Caroling Party will take place December 22 at 5:00 PM.
4. The Christmas Pageant will be held Sunday, December 20 at 5:00 PM, with rehearsals and costume fitting on Saturday morning, December 19. A potluck supper will follow the Pageant.
5. A newcomers reception and tour is scheduled for Sunday, January 3.

Attachment B: Spirit Life Areas of Responsibility

Worship:

- Altar Guild
- Eucharistic Ministers/Lectors
- Eucharistic Visitors (Also Service to Others)
- Worship Committee
- Music Program & Committee
- Ushers
- Greeters
- Acolytes
- Quiet Days
- Labyrinth Development Committee

Spiritual Formation:

- Lynne Jensen, Minister for Children and Youth
- Youth Committee
- Children's Ministry Team
- Adult Christian Enrichment (ACE)

Parish Life:

- Parish Life Committee (PLC), including all subgroups
 - Parish Picnic
 - Coffee Hour
 - Foyer Groups
 - Potluck
 - Crab Fest
 - Caroling
 - Trunk 'n Treat
 - Other Social Gatherings
 - Shrove Tuesday

Newcomers/Evangelism Team (The NET)

- Initial Areas of NET focus
 - Greeting Newcomers at Christ Church
 - Website Structure and Redesign

Attachment C: Service to Others Cluster Report

December 2009

Global Mission: report from Committee Chair, Tom Scott

We have a June 2010 youth trip planning meeting on Sunday, with 3 youth who have said they want to help plan the trip. In the past the adults have done all of the planning.

But the big news is that we are trying to bring a young man from the village to Wilmington from 3 months of Community Organizing training. This serves 2 purposes. First he will be a sensible future replacement for Ricardo Potter to run the project, and secondly, he will be on the ground in Jalonga working within the community to help understand and realize ways to improve life there. If we can resolve the visa issues, this will have a major impact on GM activities throughout the spring. We are hoping he will come the beginning of February and stay to early May. Will stay with Tom and Betsy Scott, primarily.

Outreach Committee: report from Committee Chair, Barbara Cairns

a. Capital Grant Project: in sending the award letter to Friendship House, with a gift of \$100,000 in support of a shelter for women transitioning from prison, we invited Bill Perkins to preach at all services at Christ Church on Sunday, February 14. In addition we requested he present the project and initial volunteer opportunities during Adult Enrichment Hour. If this date is too soon, given the project timeframe, we offered finding a mutually agreeable date after Easter but asked that CCCH be involved at the earliest stages. We expressed that are seeking to forge a partnership to renovate the house as well as be involved in its ongoing operation with short-term as well as long-term volunteer opportunities. (The invitation to preach and date were all cleared with clergy in preparation to send award letter.)

b. Informing the Parish: we are planning to submit an article for the January Communicator announcing the Capital Grant being awarded to Friendship House.

c. On a more routine level, the Outreach Grant Application form for 2010 will be posted to CCCH website by December 15th. Once again the focus is on relieving the causes or affects of poverty. Agencies are invited to submit applications by January 29, 2010.

Service to Others Cluster:

We will be meeting in early January to select a leader and plan for focused time at the January meeting.

Submitted by Barbara Cairns on behalf of Ann Wick, Gina Pike, and Martha Lankford